

**TOWN OF SPARTA  
TOWN BOARD MEETING**

January 16, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, January 16, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Kevin Raymer, Supervisor, Jeff Garves, Supervisor, Clarence Justin, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 5 town residents attended.

**Minutes of the December 12, 2023** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Correspondence:** none

**During Open Session:** nothing notable

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 6:15 pm. Motion passed.  
Lisa Brey Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

February 13, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, February 13, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Kevin Raymer, Supervisor, Jeff Garves, Supervisor, Clarence Justin, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 6 town residents attended.

**Minutes of the January 16, 2024** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Discussion on replacing garbage compactor**

Garbage compactor is having multiple problems - floor, sides, electrical and plunger. Town has had it since 1978. Kevin got estimates, from Modern Disposal, for a new compactor. 3.6 yard compactor \$53,625 and a 3.0 yard compactor \$31,295, plus a concrete pad and running appropriate electrical to site (unknown cost at board meeting). MDS said 3.0 yard would be big enough for the township. The Board discussed using ARPA funds. Clarence made a motion to purchase the 3.0 yard compactor and all additional elements it will need (concrete/elec, etc.). Jeff seconded. Motion passed.

**Correspondence:** none

**During Open Session:** nothing notable

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 6:50 pm. Motion passed.

Lisa Brey Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

March 12, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, March 12, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Kevin Raymer, Supervisor, Jeff Garves, Supervisor, Clarence Justin, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 5 town residents attended.

**Minutes of the February 13, 2024** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Sparta School District representatives discussed upcoming Operating Referendum**  
Mr. Russ and Leah Hauser talked about the specifics of the Sparta School District Operating Referendum that is on the April 2, 2024 election ballot

**Set date for 2024 annual meeting – Date was set for April 16, 2024 at 6:00 pm**

**Set date for 2024 road tour – Date was set for March 27, 2024 at 9:00 am**

**Correspondence:** none

**During Open Session:**

Sparta School Board incumbent, Colin Burns-Gilbert, gave a hand out to residents on his perspectives of the direction of the Sparta Area School District Board of Education

**Treasurer's report was reviewed and discussed.**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:30 pm. Motion passed.  
Lisa Brey Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

April 16, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:35 pm, April 16, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

**Minutes of the March 12, 2024** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Rick Steinhoff requesting approval of a Certified Survey Map for a land division on Festival Ave:**

Rick had met with the Planning Commission on 4-9-2024. He is requesting a land division to divide off 6.1 acres with the house off a 20 acre parcel. The Certified Survey Map was done to all town specifications. Motion made to approval of the CSM by Kevin. Seconded by Clarence. Motion carried

**Brenda Osterlie and Jay Clark requesting approval of a Certified Survey Map for a land division on Iberia Ave;**

Brenda and Jay met with the Planning Commission on 4-9-2024 about a land division on Iberia Ave. to sell the lots. The Certified Survey Map was done to all town specifications. Motion made to approve of the CSM by Kevin. Seconded by Jeff. Motion carried.

**Review of Road Bids:**

Bids received for road materials were opened with the following summary:

Accepted granite chip bid from Scotts

Accepted hot mix/cold mix paving, sealcoat and cold mix patch material bid from Scotts

Motion made by Kevin to approve these bids from Scotts, seconded by Clarence. Motion passed

Accepted bid for recycle black top and rip rap from Gerke. Motion made by Kevin to approve this bid from Gerke, seconded by Jeff. Motion passed

No crack fill bids were given – will be open market.

Gravel bids will be looked at during the May meeting. There was a question on a bid.

**Appoint 3 members to Planning Commission for 3 year term May 2024 to April 2027:**

Planning Commission members Steve Mason, Jack Buswell and Matt Jenkins' terms expire April 2024. Kevin made a motion to reappoint Steve Mason to the Planning Commission and to appoint new members Taylor Lietzau and Pat Jenkins. Clarence seconded the appointment. Motion carried. The new appointed terms will expire April 30, 2027.

**Date was set for 2024 Open Book on Weds, May 29, 2024 4:00-6:00 pm. 2024 Board of Review will be Weds, June 5, 2024 4:00 – 6:00 pm.**

**Appointed alternates for the 2024 Board of Review.**

Clarence made a motion to appoint Amy Kiefer and Steve Mason as alternates. Seconded by Jeff. Motion carried.

**Correspondence:**

Discussed “Brush Drop Off” 2024 date of April 27, 2024 8:00 am – 2:00 pm.

Reviewed Monroe Co Solid Waste “Clean Up” flyer.

Discussed letter from attorney that township was part responsible for hazardous wastes at the Sand Creek Landfill and they request any records from 1977 to present. Kevin will meet with the Clerk to sign the appropriate paper work.

**During Open Session:** Personnel issue was brought up at open session, this will be addressed at the end of the meeting.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made at 7:40 pm by Chairman Kevin to go into Executive Session to discuss personnel issues.

Returned to Regular Session at 8:20 pm

Motion made by Kevin and seconded by Jeff to adjourn at 8:20 PM. Motion passed.  
Town of Sparta Clerk

# **TOWN OF SPARTA**

## **2024 ANNUAL MEETING**

April 16, 2024

The 2024 Annual Meeting of the Town of Sparta, Monroe County, Wisconsin, was called to order at 6:00 pm on April 16, 2024 by Chairman Kevin Raymer. Present were supervisor- Clarence Justin, supervisor- Jeffrey Garves, Treasurer- Amy Kiefer, Clerk- Lisa Brey; plus 7 residents.

The minutes of April 18, 2023 Annual Meeting were read, motion made by Pat Jenkins and seconded by Steve Mason to approve. Motion passed.

Treasurer, Amy Kiefer presented the 2023 financial statement. After discussion and clarifications, motion was made to approve the 2023 financial report as given by the Treasurer. Motion made by Bill June, seconded by Steve Mason. Motion passed.

2024 Inventory was reviewed. 2 value adjustments were made.

Chairman asked if there were issues from electors for Open Session:

- A resident suggested increasing the fee to meet with the Planning Commission, so that the fee would cover the towns cost to pay members to attend. Kevin suggested an increase to \$250. Steve Mason made a motion to increase the Planning Commission fee to \$250. Seconded by Rick Steinhoff. Motion Carried.

Motion made to adjourn at 7:35 pm by Steve Mason seconded by Pat Jenkins.

Lisa Brey Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

May 14, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, May 14, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 6 town residents attended.

**Minutes of the April 16, 2024** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Review of Gravel Road Bids:**

Bids for road gravel were reviewed with the following summary:

Accepted delivered bid for gravel from Gerke. Motion made by Kevin to approve this bid from Gerke, seconded by Clarence. Motion passed

**Discussion on Speed Limit on Idaho Road:**

Town Board has received several complaints from residents of people driving too fast on Idaho Road. They would like the speed limit reduced. After discussion, the Board decided to reduce the speed limit on Idaho Road to 35 mph. Kevin made a motion to amend the ordinances to reduce the speed limit. Jeff seconded. Motion passed. An Ordinance Amendment will be done at the June meeting.

**Correspondence:** Discussed the email from WTA about obligating the ARPA funds. The Board will look into what is needed to do that by 12-31-24.

**During Open Session:**

A resident brought up that the township owns 1.75 acres of land between Idell Ave and Iliad. The resident would like permission to upgrade the playground that is now in the area. He would raise the funds for materials and put in his own time to fix the playground. After discussion, the Board has no problem with the residents doing any upgrades. Kevin will check with the WI Towns Assoc. to make sure there is no liability issues with allowing this.

The speed limit on Idell Ave was brought up by a resident. He would like some new speed limits signs placed on the road, the old signs are faded. He also suggested a sign such as "Children at Play". The town will add a new 25 mph speed limit sign and check on the Children At Play signage.

The Board discussed the Brush Drop Off. The April drop off day went well. The next drop off day will be October 19, 2024 8:00 am -12:00 pm. Residents are welcome to take the wood chips left after the brush is chipped up.

Discussed placing the American Flags on Veterans graves at the Big Creek Cemetery. Clarence will see if the town can get help placing the flags from the boy scouts. There are about 40 flags to be placed.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:18 PM. Motion passed.  
Town of Sparta Clerk

**Town of Sparta  
Planning Commission Meeting Minutes**

**June 4, 2024**

**Call to order:** The meeting was called to order by Chairman Steve Mason at 5:57 pm.

**Members present:** Steve Mason, Don Mullet, Bill June. Robert Winterton and Taylor Lietzau.

**Approval of minutes:** The minutes of the April 9, 2024 meeting were read. A motion was made by Don to approve the meeting minutes, seconded by Bill. Motion carried.

**ACTION**

**Motion called to approve Robert Winterton as the new secretary of the Planning Commission.** Motion made by Steve, seconded by Don. Motion carried.

**Ivan Robinson requested approval of a Certified Survey Map for a land division for Vicki Endres on Iceberg Rd;** Discussion was made with Ivan (purchaser) about a possible land division. The owner Vicki Endres is requesting to separate 2.5 acres off of a 11.26 acre parcel so it can be sold to Ivan to bring in a double wide trailer. The Certified Survey Map was done to all town specifications. All proper setbacks and easements are met. No other issues were found. Motion was made to recommend approval by Taylor. Seconded by Don. Motion carried.

**Heather and William Zenker requesting approval of a Certified Survey Map for a land division on Harbor Road;**

Discussion was had with Heather and William about a land division on Harbor Rd. They wish to make 4 lots on a 10.18 parcel. They want to sell their home and the 3 additional lots. The Certified Survey Map was done to all town specifications. All proper setbacks and easements are met. No other issues were found. Motion was made to recommend approval by Don. Seconded by Steve. Motion carried.

**Adjourn:** There being no other business, Steve made a motion to adjourn, seconded by Don. Meeting adjourned at 6:10 pm.



**TOWN OF SPARTA  
TOWN BOARD MEETING**

July 9, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, June 11, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 6 town residents attended.

**Minutes of the June 11, 2024** regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

**Scott and Laura Davis requesting a Conditional Use Permit for a AirBnB/Vacation Rental by Owner at 10792 Hwy 27.**

The Board reviewed the request for the CUP for a AirBnB/VRBO business.

On 7-8-2024 the Planning Commission recommended approval. The Board did not see any township issues.

Motion made to approve the CUP made by Kevin. Seconded by Clarence. Motion carried

**Ivan Robinson/Vicki Endres requesting approval of a modified Certified Survey Map for a land division on Iceberg Road:**

Ivan had met with the Planning Commission on 7-8-2024. He is requesting a modification to his land division for Vicki Endres that was approved in June 2024. The modification adds 3.0 more acres onto the survey, totaling 5.5 acres. The modified Certified Survey Map was done to all town specifications. Motion made to approval of the CSM by Kevin. Seconded by Clarence. Motion carried

**Approval of additional 2024 Server License for The Zone:**

List of applicants was reviewed.

Kevin made a motion to approve, seconded by Clarence. Motion passed

**Approve use of ARPA funds for compactor and site.**

Discussed using some ARPA funds to pay for a new garbage compactor, recycling shed, concrete and site prep. It was noted that more bills will be coming. Motion made by Kevin to use total of \$37,698.22 ARPA funds.

\$31,295.00 to Nedlands for compactor. \$3700.00 to Hansen's Concrete and \$2703.22 to All American for materials. 2<sup>nd</sup> by Clarence. Motion passed.

**Changed August monthly board meeting from August 13 to August 20<sup>th</sup> due to election.** Motion made to approval by Kevin. Seconded by Clarence. Motion carried

**Correspondence:**

**During Open Session:**

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, except for the Scott's Construction bill. Seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:00 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

August 20, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, August 20, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 8 town residents attended.

**Minutes of the July 9, 2024** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Approve use of ARPA funds for compactor and site.**

Discussed using ARPA funds to pay additional bills for the new garbage compactor setup. It was noted that more bills will be coming. Motion made by Kevin to use total of \$5805.56 ARPA funds. \$2050 to Matt Jenkins for labor to building the shed, \$2445.00 to PPC to paint the compactor, \$800.00 to Hansen's Concrete and \$510.56 to All American for materials. 2<sup>nd</sup> by Clarence. Motion passed.

**ADT security camera**

Steve from ADT Security gave a presentation on where the town could put up security cameras, warranties, equipment costs and monthly fees. A resident questioned if the Town needs this security at the associated costs. The Board tabled the issue for now.

**Correspondence:**

Town received notification that John Radocha is suing Chairman Kevin Raymer for lawyer fee and abuse of power for not approving his CSM. The Board will contact the town attorney.

**During Open Session:**

Several residents brought up some issues they felt were getting neglected in the township. There is a stop sign missing at the end of Fallow Road, there is still a lot of brush and limbs in road ditches that need to be cut and chipped up, pot holes need to be filled in, ditch mowing was done poorly, Farmland Road has many low limbs - some hanging over touching the road, culvert on Hagar is washing away, shoulder on Ideal is too steep, many culvert approaches need to be feathered/wedged, etc.

The Board planned a road tour for the next day.

Board member would like the October 19<sup>th</sup> brush drop off posted on the website. The date is October 19th 8:00 am – noon. The chips from the brush will be available to residents on a first come first serve basis.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, except for the Scott's Construction bill. Seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 8:00 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

September 10, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, September 10, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Clarence Justin, Treasurer Amy Kiefer, and Clerk Lisa Brey. Supervisor Jeff Garves was absent. 7 town residents attended.

**Minutes of the August 20, 2024** regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

**Galen Bowe requesting approval of a Certified Survey Map for a land division on County Hwy BC:**

Galen had met with the Planning Commission on 9-9-2024. He is requesting a land division for 6.005 acres off a 189 parcel, so that he can sell the smaller parcel. The Certified Survey Map was done to all town specifications. The Planning Commission had recommended approval. Motion made for approval of the CSM by Kevin. Seconded by Clarence. Motion carried

**Choice security camera**

Choice Security gave a presentation on where the town could put up security cameras, warranties, equipment costs and fees. The Board tabled the issue for now.

**Set dates for 2025 budget meetings**

First date for the 2025 budget meeting was set for Monday October 7, 2024 at 8:00 am

**Correspondence:**

Town received an email from a resident concerned about alot of deer crossing on Icarus Rd., they would like a deer crossing sign put up. Kevin will respond to the email.

**During Open Session:**

Clerk stated that for the October meeting, the Sparta School District will give a presentation on the upcoming Facility Referendum.

It was brought up by a resident that there is brush blocking signs, intersections and a corner on Ibsen road causing a traffic hazard. Would like the town to cut the brush back. Also, would like the town to check and possible repair some ditching on Jackpot.

Another resident is wondering when the shouldering will get done on Ideal Road. Several driveways still have a drop from the town road that needs gravel. Their driveway approach has yet to be addressed. The resident also would like some ditching repaired near a corner on Ideal Rd. He requested a timeline on the issue. The board will discuss these issues with the patrolmen.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, except for the Scott's Construction bill. Seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:20 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

October 8, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, October 8, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending was Supervisor Clarence Justin, Supervisor Jeff Garves, Treasurer Amy Kiefer, and Clerk Lisa Brey. 5 town residents attended.

**Minutes of the September 10, 2024** regular monthly board meeting were read. Motion to approve by Jeff and second by Clarence. Motion passed.

**Sparta School District representatives discussed upcoming Facility Referendum and took questions.**

**Date was set for Special Town Meeting to approve 2025 budget– November 12, 2024 @6:00 pm**  
Motion made by Kevin. Seconded by Clarence. Motion passed.

**Approve new list for Election Inspectors for 2024-2025**  
Motion made by Clarence to approve the new list. Seconded by Kevin. Motion passed.

**Discuss brush disposal date**  
Date will be Saturday, October 19th 8:00 am to 12:00 pm

**Sign agreement for Bridge Project**  
Kevin signed the bridge project agreement with the State for the Upper Big Creek Bridge

**Correspondence:**  
email concerning: Town Updates and New Project Ideas for Monroe County Hazard Mitigation Plan  
The Board will review the information packet and discuss at the next meeting.

**During Open Session:**  
A town resident was concerned about water runoff on Igloo Rd. The water is running down the ditch, then across the road into his backyard on his property. He provided pictures and a diagram of the area. He would like to see the ditch dug out so the water can run all the way down the ditch. The Board will look at the area.

Clarence talked about the flag and light that were put up at the Big Creek Cemetery by the Veterans Cemetery Flag Project. He thought it would be a nice gesture to donate to the project. Kevin made a motion to donate \$500. Seconded by Clarence. Motion passed.

**Bills were examined.**  
Bills were reviewed and approved. Kevin moved to submit payments for bills, except for the one Scott's Construction bill. Seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Jeff to adjourn at 7:35 PM. Motion passed.  
Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

November 12, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:12 pm, November 12, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

**Minutes of the October 8, 2024** regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

**Adoption of the 2025 Budget:**

Kevin reviewed the 2025 Budget.

With no further discussion on the budget for 2025, motion was made by Kevin and seconded by Jeff to Adopt the 2025 Budget. Motion Carried.

**Approve use of ARPA funds for 2021 JD Track Loader.**

Discussed using ARPA funds to purchase 2021 John Deere 325G Compact Track Loader w/bucket for \$48,000 from Brooks Tractor Inc. Discussed using the remaining ARPA funds for the Scotts bill for road paving in the amount of \$108,496.22. The ARPA balance would then be zero. Motion made by Kevin to use the remaining \$156,496.22 ARPA funds. 2<sup>nd</sup> by Clarence. Motion passed.

**\*\*Change\*\*** On 11/15/24 per chairman Kevin Raymer, the cost of the JD Compact Track Loader was \$47,500. The extra \$500 will be put on the bill for Scotts. The change is: ARPA funds used \$47,500 Brooks Tractor for Track Loader and \$ 108,996.22 to Scott's for road paving. Still resulting in zero ARPA funds remaining by December 31, 2024.

**Correspondence:**

**During Open Session:**

A resident again asked the board to look at the drainage problem on Igloo Rd that was brought to the boards attention at the October meeting. The patrolman had looked at the area but needs the boards opinion on what should be done. Two board members will look at the area tomorrow, Nov 13<sup>th</sup>.

Brush disposal for 2025 will be the 3<sup>rd</sup> Saturday in April and the 3<sup>rd</sup> Saturday in September 8:00 am – 12:00 pm.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, the Scott's Construction bill will be paid with ARPA funds on December 1st. Seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:05 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA  
TOWN BOARD MEETING**

December 10, 2024

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Kevin Raymer at 6:00 pm, December 10, 2024 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 11 town residents attended.

**Minutes of the November 12, 2024** regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

**Brad Bohnert and Hannah Treu requesting approval of a Certified Survey Map on Idaho Rd**

Brad and Hannah had met with the Planning Commission on 12-3-2024 about a land division on Idaho Rd. They are requesting a land division on their 5.0 acres lot. Lot #1 would be 1.53 acres and lot #2 would be 3.47 acres. The Certified Survey Map was done to all town specifications. Planning Commission recommends approval. Motion made to approve of the CSM by Kevin. Seconded by Clarence. Motion carried.

**Perry Borntreger requesting conditional use permit for woodshop for making cabinetry at 5135 Iberia Ave**

The Board reviewed the request for the CUP for a woodworking /cabinetry business. On 12-3-24 the Planning Commission recommended approval. The Board did not see any township issues. Motion made to approve the CUP made by Kevin. Seconded by Jeff. Motion carried.

**Discuss/approve new flooring for town hall**

Clarence had gotten 2 estimates. A resident suggested getting a 3rd estimate from Home Depot. Board will discuss at the January 2025 meeting.

**Set date for employee evaluations**

Date was set for Thursday, December 19, 2024 8:00-10:00 am

**Correspondence:**

**During Open Session:**

Owner of Sparta Gold Mine would like to add arcade games and serve pizza/soda. He would need a liquor license. He will put together a plan and present it at the January 2025 meeting.

Discussed that there will NOT be a guardrail put on the Putman Hill on Hwy BC.

Town of Sparta had a sharp increase in property taxes. Surrounding municipalities did not have the large increase. Clarence called the Monroe Co Treasurer, she referred him to the Sparta School District. Leah Hauser at the Sparta School district said WI Department of Revenue increased the Town of Sparta's fair market value for the school. If any resident has concerns or questions about their tax increase, they should call Leah Hauser, Sam Russ or any Sparta school board member to get an explanation.

**Treasurer's report was reviewed and discussed.**

The township will not have a zero balance on 12-31-2024 as indicated on the budget report. Any extra money will be put into a contingency fund for 2025.

**Bills were examined.**

Bills were reviewed and approved. Kevin moved to submit payments for bills, Seconded by Jeff. Motion passed.

Motion made at 7:50 pm by Chairman Kevin to go into Executive Session to discuss changes to the personnel policy.

Returned to Regular Session at 8:25 pm

Motion made by Kevin and seconded by Clarence to adjourn at 8:25 PM. Motion passed.  
Town of Sparta Clerk