

Town of Sparta Land Division

Any land division of 20 acres or less needs to go through the Planning Commission.

A land division of 5 or more lots is considered a subdivision, and must be platted.

Need 1.5 acre lot to build on- lot must be able to fit a 100' x 200' square.

Need 3.0 acres to have any AG animals.

Contact Monroe Co Zoning to make sure land is zoned properly. 608-269-8939

Have the CSM completed first.

Fill out the Town of Sparta application form for a Land Division.

Pay a fee of \$250 to Town of Sparta to meet with the Planning Commission.

Provide the Town Clerk with the application form, fee and copy of the CSM. It can be put in the drop box outside the town hall.

Planning Commission (PC) meets on the third Tuesday of the month at 6:00 pm, only **as needed**.

The PC meeting and agenda have to be published in the paper a week before the meeting, so the clerk needs everything the first Monday of the month before the PC meeting. **If it not received timely, you will be scheduled for the next month.**

The PC will review the CSM to make sure it meets all town specifications, then recommend approval or denial to the Town Board. Someone must be present at this meeting to answer any questions.

The Town Board meets the second Tuesday of the month at 6:00 pm. They will approve or deny the CSM. Someone must be present at this meeting.

If approved, the chairman and clerk will sign the CSM and then the requester takes the CSM to the Register of Deeds office to file.