

**TOWN OF SPARTA
TOWN BOARD MEETING**

January 14, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Supervisor Clarence Justin at 6:00 pm, January 14, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer, Clerk Lisa Brey, Chairman Kevin Raymer was absent. 13 town residents attended.

Minutes of the December 10, 2024 regular monthly board meeting were read. Motion to approve by Clarence and second by Jeff. Motion passed.

Approval of Class A Liquor License for Westside Liquor LLC

Juston and Mersadi Kahl purchased Westside Wine & Spirits and is requesting a liquor license. The business was already established, just a change in ownership. After discussion the board agreed to approve the license. Motion to approve made by Clarence. Seconded by Jeff. Motion passed.

Ronald and Mary Hanson requesting approval of a Certified Survey Map at 6503 Icon Ave

A representative for Hansons had met with the Planning Commission on 1-7-2025. They are requesting a land division of 4 lots. Lot #1 15.59 ac would stay with Ron because it has his house. Lot #2 would be 9.81 acres, Lot #3 would be 6.47 acres and lot #4 would be 9.87 acres. They plan to sell the lots for single family homes to be built. The Certified Survey Map was done to all town specifications. Planning Commission recommends approval. Motion made to approve of the CSM by Clarence. Seconded by Jeff. Motion carried

Gregory Weide approval of CSM on Gazebo Rd

A representative for Mr Weide had met with the Planning Commission on 1-7-2025. No issues were found. Planning Commission recommends approval. Motion made to approve the CSM by Clarence. Seconded by Jeff. Motion carried

Discuss letter of support for Brightspeed broadband

The Monroe Co Broadband Special Committee recommending municipalities send a letter of support for a grant to expand broadband in the area. After discussion the board agreed to send the letter to support this effort. Motion made by Clarence to send a letter of support. Seconded by Jeff. Motion carried.

Correspondence: Reviewed a letter sent to a resident from the town building inspector about a violation of building permits. No action was taken at this time.

During Open Session:

Change in wage for townhall custodian will be discussed at the February meeting.

Discussed replacing carpet at the townhall. Tabled until a later date.

Owner of Sparta Gold Mine would like to add 25 arcade (gambling) games. He would need a liquor license. He had put together a rough plan. Was discussed if the sewer would comply and max compacity.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Clarence moved to submit payments for bills, Seconded by Jeff. Motion passed.

Motion made by Clarence and seconded by Jeff to adjourn at 7:50 PM. Motion passed.
Town of Sparta Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

February 11, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by order by Chairman Kevin Raymer at 6:00 pm, February 11, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 11 town residents attended.

Minutes of the January 14, 2025 regular monthly board meeting were read. Motion to approve by Kevin and second by Clarence. Motion passed.

Wayne McGinnis requesting approval of a Conditional Use Permit for a business to sell used motorcycles on 18732 Ideal Rd

Wayne had meant with the Planning Commission on February 4th. He is requesting a Conditional Use Permit for a used motorcycle dealership at his residence at 18732 Ideal Rd. The PC did not note any town issues and recommended approval. A resident had some concerns about traffic/motorcycles driving safely on Ideal Rd and the noise of the cycles. The business driveway is hidden and could be a safety hazard with increased traffic. Wayne said the business is by appt only and that there will be little traffic. After discussion, the Board approved the CUP with the conditions that the business cannot sell more than 100 cycles per year and the operation hours cannot exceed 7:00 am - 7:00 pm. A motion to approve was made by Kevin. Seconded by Clarence. Motion carried.

David Borntrager requesting approval of a Conditional Use Permit for a business to build trusses and walls for prefab houses at 18206 Iceberg Road

The Board reviewed the request for the CUP for a business building trusses and walls for prefab housings. On Feb 4th the Planning Commission had recommended approval. There was concern if the road would hold up to increased heavy traffic and if weight limits would be adhered to. After discussion the Board approved the CUP with the conditions that trucks had to obey the weight limit restrictions and operation hours cannot exceed 7:00 am – 7:00 pm. Motion made to approve the CUP made by Kevin. Seconded by Clarence. Motion carried

Contract for Fairmont Bridge Project

Project was discussed and contract reviewed. There was a suggested change in the work hours on the contract. Kevin wants to wait to sign until this is worked out.

Discussed Custodian Wage

Custodian had not received an increase since 2009. Job description was discussed. Tabled until later.

Flooring for townhall

Reviewed the estimates received and discussed quality and guarantees. The Board agreed to accept the estimate for Poellinger Inc. for \$16,181.59 for carpet and to add walk off carpet in entryways for \$1805.82, totaling \$17987.41. Work to begin after the April 1st election. Motion made by Clarence to approve the estimate and replace flooring. Seconded by Kevin. Motion carried.

Correspondence:

During Open Session:

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Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, Seconded by Jeff. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:35 PM. Motion passed.

Town of Sparta Clerk

TOWN OF SPARTA

TOWN BOARD MEETING

March 11, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by order by Chairman Kevin Raymer at 6:00 pm, March 11, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Clarence Justin, Treasurer Amy Kiefer and Clerk Lisa Brey. 7 town residents attended.

Minutes of the February 11, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Clarence. Motion passed.

Contract for Fairmont Bridge Project

Project was discussed and contract reviewed. Kevin made a motion to approve and sign the contract. Seconded by Clarence, Motion passed. Kevin signed the contract.

Appointed member to Planning Commission

Planning Commission member Robert Winterton's appointment expires April 2025. Robert agreed to accept another 3year term thru April 2028. Kevin made a motion to reappoint Robert Winterton to the Town of Sparta Planning Commission. Seconded by Jeff. Motion passed.

Date was set for the Town of Sparta Annual Meeting

The Town of Sparta 2025 Annual Meeting was set for Tuesday, April 15, 2025 at 6:00 pm. Monthly Board Meeting to immediately follow. Motion made by Kevin. Seconded by Clarence. Motion carried.

Date was set for 2025 Road Tour – Thursday, March 27th at 9:00 am

Correspondence:

Chairman will respond to a letter from J Radocha on an information request.

Chairman will respond by letter to a complaint of garbage on a property on Igloo Road.

Board discussed an inquiry of why the township did not fly the US flag. After discussion, there is no light on the flag at night. The flag will only be flown during elections.

During Open Session:

Resident thanked Kevin Raymer for all his years of service for the Town of Sparta. Kevin's term expires April 14th and he does not intend to run again. His knowledge and friendship will be missed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, Seconded by Clarence. Motion passed.

Motion made by Kevin and seconded by Clarence to adjourn at 7:25 PM. Motion passed.

Town of Sparta Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

April 15, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 7:00 pm, April 15, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor Jeff Garves, Supervisor Steve Mason, Treasurer Amy Kiefer and Clerk Lisa Brey. 17 town residents attended.

Minutes of the March 11, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Steve. Motion passed.

Randy Giraud requesting approval of a Certified Survey Map for a land division on Gavel Ave:

Randy had met with the Planning Commission on 4-8-2025. He wants to sell 2.37 acres of his land to the adjacent landowner. The Certified Survey Map was done to all town specifications. The Planning Commission recommended approval. Motion made to approval of the CSM by Steve. Seconded by Jeff. Motion carried

Scott Davis requesting approval of a Certified Survey Map for a land division on State Hwy 27:

This CSM was moved to the May agenda

Discuss/approve payment for vehicle damage for resident

A resident hit a large rock in the road and had vehicle damage. They believed the rock was on the road from the town snow plow. Clarence had gone to the scene and took pictures. The resident's insurance paid for their vehicle but they would like the town to pay the \$500 deductible. Board tabled the matter until they could call WTA for further guidance.

Date was set for 2025 Open Book on Thurs, June 5, 2025 5:00-7:00 pm. 2024

Board of Review will be Thurs, June 12, 2025 4:00 – 6:00 pm.

Appointed alternates for the 2025 Board of Review.

Clarence made a motion to appoint Amy Kiefer and Pat Jenkins as alternates. Seconded by Jeff. Motion carried.

Driveway Commissioner

At the annual meeting the position of Driveway Commissioner was established. Clarence made a motion to appoint Kevin Raymer as the commissioner. Seconded by Steve. Motion Carried.

Review of Road Bids:

Bids received for road materials were opened with the following summary:

Accepted granite chip bid from Scotts

Accepted hot mix/cold mix paving, sealcoat and cold mix patch material bid from Scotts

Motion made by Jeff to approve these bids from Scotts, seconded by Steve. Motion passed

No crack fill bids were given – will be open market.

Gravel bids will be looked at during the May meeting. There was a question on getting a bid.

Correspondence:

During Open Session:

Resident brought up concern that Gemini Rd does not get plowed for up to 36 hrs after a snow. It is at the end of the route. Board discussed options. No action was taken.

Resident had concern where Icon Road ends. She owns land at the end of Icon and would like to have driveway access from her land to Icon, but the actual land boundary is "unclear". Board suggested talking to her neighbors. The Board will measure Icon Rd to see where it ends.

Bills were examined.

Bills were reviewed and approved. Clarence moved to submit payments for bills, seconded by Steve. Motion passed.

Motion made by Clarence and seconded by Jeff to adjourn at 9:10 PM. Motion passed.

Town of Sparta Clerk

TOWN OF SPARTA

2025 ANNUAL MEETING

April 15, 2025

Before the Annual Meeting began, Clerk Lisa Brey, gave notification that at the April 1, 2025 election Clarence Justin was elected as Town of Sparta Chairman. Jeff Garves and Steve Mason were elected as supervisors. These positions became effective April 15, 2025. Amy Kiefer remains treasurer and Lisa Brey Clerk.

The 2025 Annual Meeting of the Town of Sparta, Monroe County, Wisconsin, was called to order at 6:00 pm on April 15, 2025 by Chairman Clarence Justin. Present were supervisor- Steve Mason, supervisor- Jeffrey Garves, Treasurer- Amy Kiefer, Clerk- Lisa Brey; plus 17 residents.

The minutes of April 16, 2024 Annual Meeting were read, motion made by Zach Zebell and seconded by Don Mullet to approve. Motion passed.

Treasurer, Amy Kiefer presented the 2024 financial statement. After discussion and clarifications, motion was made to approve the 2024 financial report as given by the Treasurer. Motion made by Zach Zebell to approve, seconded by Don Mullet. Motion passed.

2025 Inventory was reviewed. Several value adjustments were made.

Chairman asked if there were issues from electors for Open Session:

- A resident suggested appointing a driveway commissioner for the township. Compensation will be \$35 per appointment. Motion made by Zach Zebell to approve a Driveway Commissioner position, seconded by Cedric Schnitzler. Motion Carried

Motion made to adjourn at 6:40 pm pm by Clarence. Seconded by Jeff.

Lisa Brey Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

May 13, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:00 pm, May 13, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 9 town residents attended.

Minutes of the April 15, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Steve. Motion passed.

Scott Davis requesting approval of a Certified Survey Map for a land division on State Hwy 27:

Scott had met with the Planning Commission on 5-6-2025. He is requesting to split off a 5.3 acre parcel for a future sale. The Planning Commission had informed Scott that easements need to be 66 feet. Scott presented the Board with a new CSM with the change. The Planning Commission had recommended approval to the Town Board if the easement change was made. Steve made a motion to approve the land division. Seconded by Jeff. Motion carried.

Daniel Byler requesting approval of a Conditional Use Permit for a business to sell Milwaukee tools and to build hunting and storage sheds to sell once a year at an auction at 7239 Iband Ave

Daniel met with the Planning Commission of 5-6-25. He is requesting a Conditional Use Permit to have an auction once a year to sell hunting and storage sheds that he will build at his residence. He also will sell Milwaukee tools at his residence on 7239 Iband Ave. The PC recommended hours of operation to be limited to 7:00 am to 7:00 pm Mon-Friday. Motion to approve was made by Steve. Seconded by Jeff. CUP was approved.

Sale of fireworks on Hwy 16: No one was present. No action taken.

Review of Gravel Road Bids:

Bids for road gravel were reviewed with the following summary:

Accepted delivered bid for gravel from Gerke. Motion made by Steve to approve this bid from Gerke, seconded by Jeff. Motion passed

Discuss information sign: Discussed signage for dump hrs, burning #, etc. Board will check into prices.

Discuss fence from town hall to town shop: Board agreed to do the fencing project. Estimated cost \$1684

Correspondence:

During Open Session:

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: no issues

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Jeff moved to submit payments for bills, seconded by Steve. Motion passed.

Motion made by Clarence and seconded by Jeff to adjourn at 7:55 pm. Motion passed.

Lisa Brey Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

June 10, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:00 pm, June 10, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 9 town residents attended.

Minutes of the May 13, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Steve. Motion passed.

Urias Borntreger requesting approval of a Conditional Use Permit for a business to sell feed and seed at 17909 Icarus Rd

Urias met with the Planning Commission of 6-3-25. He is requesting a Conditional Use Permit to sell feed and seed at his property. The PC recommended approval. Motion to approve was made by Steve. Seconded by Jeff. CUP was approved.

Approval of Application and Borrowing Resolution to finance roadwork:

A loan application was made to the Board of Commissioners of Public Lands for the purpose of financing road work done in 2025. The loan is for 2 years and is to be repaid in annual installments, with interest at the rate of 5.5 percent. Chairperson Clarence Justin presented the preamble and resolution to borrow \$60,000 from the Trust Funds of the State of Wisconsin. Motion was made by Chairperson Clarence Justin and seconded by Jeff Garves to adopt the Resolution to authorize application for funds and also levy upon all taxable Town of Sparta property an annual tax for the purpose of paying interest and principal on the loan as it becomes due. Motion carried unanimously.

Approval of Mobile Home and Liquor License:

The license request for one year were reviewed:

Cortland Acres license for Mobile home park

Eddies Convenience Store, LLC

Westside Liquor LLC

Whiskey Creek Family RV Park LLC

Country Reflections LLC

Hideout Enterprises Inc – The Zone

Steve made a motion to approve, seconded by Jeff. Motion passed

Approval of Tobacco / Vaping License:

Eddies Convenience Store, LLC

Westside Wine and Spirits, LLC

Jeff made a motion to approve, seconded by Steve. Motion passed

Approval of 2025 Server License:

List of applicants was reviewed.

All applicants were approved with the exception of one application for The Zone.

The applicant was denied a server license. No one was present to explain their case. The applicant had 2 pending alcohol related offenses. Their application and fee will be returned to them. They can appeal the Board's decision at the July meeting. Clarence made a motion to approve all the other Server applications, seconded by Steve. Motion passed

Monroe Co 2025 Electronic Collection

After discussion, the Board decided not to participate in the fall electronic collection program.

Correspondence: none

During Open Session:

The Town of Sparta fire representative, Gene Treu, gave an update on the Sparta Area Fire Dept 2025 quarter 1 calls and financials.

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: no issues

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Clarence moved to submit payments for bills, seconded by Steve. Motion passed.

At 7:55 pm the Board went into Executive Session to discuss changes to the Personnel Policy

At 8:40 pm the Board returned to regular session

Motion made by Clarence and seconded by Jeff to adjourn at 8:45 pm. Motion passed.

Lisa Brey Clerk

TOWN OF SPARTA TOWN BOARD MEETING

July 8, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:00 pm, July 8, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 8 town residents attended.

Minutes of the June 10, 2025 regular monthly board meeting were read. Motion to approve by Steve and second by Jeff. Motion passed.

Jordan Glanzer requesting approval of a Conditional Use Permit for a landworks business at 7190 Icon Ave

Jordan met with the Planning Commission of 7-1-25. He is requesting a Conditional Use Permit for a landworks business for concrete and landscaping- prep to finish. The PC had recommended approval. The Board limited hours for equipment maintenance from 7:00 am to 7:00 pm Monday thru Friday, for noise concerns. Property screening may be required in the future if issues arise. Motion to approve was made by Steve. Seconded by Jeff. CUP was approved.

Amend Ordinance Chapter 7 Page 3 Section 7.04 Speed Limits Decreased

The Town of Sparta, Monroe County, Wisconsin has adopted an amendment to Ordinance #7 which provides for the reduction of the speed limit on the following roadways effective on July 8, 2025:

- All of Ibsen Road 35 MPH
- All of Ibeam Road 35 MPH

Clarence made a motion to approve the ordinance amendment. Steve seconded. Amendment passed. All Board members sign the amendment.

Appoint trustee to Erv's Sparta Area Fire District board

Clarence made a motion to nominate and reappoint Gene Treu to the Board of Trustees for Erv's Sparta Area Fire Protection District. Gene Treu had let the chairman know he would accept the appointment. Motion made to approve the appointment by Clarence. Seconded by Steve Motion passed.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Steve moved to submit payments for bills, seconded by Jeff. Motion passed.

Correspondence: none

During Open Session: discussed notifying adjacent landowners for conditional use permits. Board and PC will continue discussions.

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: no issues

Motion made by Clarence and seconded by Jeff to adjourn at 7:30 pm. Motion passed.

Lisa Brey Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

August 12, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:00 pm, August 12, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 12-15 town residents attended.

Minutes of the July 8, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Steve. Motion passed.

Fencing Issue for Mark Drake

The party with the complaint and all land owners involved were not present. Board tabled the issue.

**** Opened back up in Open Session – see below****

Change BCPL loan disbursement date from December 1st to November 1st 2025

Disbursement has to be within 4 months from date of approval. Jeff made a motion to change BCPL loan disbursement to November 1, 2025. Seconded by Steve. Motion Carried.

Custodian Wage

Town of Sparta Custodian has not had a wage increase since 2011.

Steve made a motion to increase custodian wage to \$40.00/hr. effective August 2025. Seconded by Jeff. Motion carried.

Discussed brush drop off date – Saturday September 20, 2025 8:00 am – 12:00 pm

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Clarence moved to submit payments for bills, seconded by Steve. Motion passed.

Correspondence: Letter from Monroe Co Zoning about Glanzer CUP. Residents have many concerns on this conditional use permit. Board will go to the county meeting

During Open Session:

Resident concerned about the flow of traffic at the recycling center since the ribbon has blocked traffic from going around the recycling compactor. The block has caused long wait times and safety issues. The ribbon was put up because of the new seal coating on the recycling area and people were dropping off garbage and unauthorized things behind the shed. The resident suggested taking down the ribbon for a 90 day trial period to see if the problem persists. The Board agreed to this and will remove the ribbon on a trial basis. This issue will be revisited at the November Board meeting.

Resident concerned about the road damage on Gardener Ave due to the gas line project. Clarence has talked to the workers and once the project is finished, they said they will restore the road.

****The Fencing issue was opened back up at this time of the meeting because Mark Drake and the 2 land owners involved were now present. Mark Drake wants to pasture cattle on Bergman land but the fence is down and needs to be fixed on Richard Guy's part of the fencing. The Board reviewed WI fencing laws. After much discussion, Mr. Guy agrees to fix his part of the fence if he can cross Bergman's property to do it. Mr. Bergman agreed. Mr. Guy will get the fence fixed as soon as he can find someone to do the fencing. He is not physically able to do it himself.**

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: no issues

Motion made by Clarence and seconded by Steve to adjourn at 8:45 pm. Motion passed.

Lisa Brey Clerk

**TOWN OF SPARTA
TOWN BOARD MEETING**

September 9, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:00 pm, September 9, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason and Treasurer, Amy Kiefer - Clerk, Lisa Brey was absent. 7 town residents attended.

Minutes of the August 12, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Clarence. Motion passed.

Clayton/Alyssa Bronk requested approval of a Certified Survey Map at 18759 Icebox Road

The Bronks had met with the Planning Commission on 9-2-2025. The Certified Survey Map was done to all town specifications. The Planning Commission had recommended approval. Motion made for approval of the CSM by Steve. Seconded by Jeff. Motion carried

Fencing Issue for Mark Drake

No parties were at the meeting. The fencing issue has been resolved. The fence has been repaired.

Discuss changing the date for Planning Commission Meetings

Discussed changing the date for the Planning Commission Meetings to the 3rd Tuesday of the month. The purpose is to provide more transparency to the town residents. It coordinates with Monroe Co Zoning. Zoning sends out letter to adjacent land owners of potential zoning changes 15 days before the county's meeting. By changing the PC date for the township residents have received notification from the County of the issues before the Town of Sparta Planning Commission meetings. Motion made by Steve to approve the change of PC dates. Seconded by Jeff.

Set dates in October for Budget Meetings

Dates were set: September 29th at 8:30 am and October 6th at 8:30 am

Treasurer's report was reviewed and discussed.

Amy will be getting a new tax program. She has elected to continue to sell dog license.

Bills were examined.

Bills were reviewed and approved. Clarence moved to submit payments for bills, seconded by Steve. Motion passed.

Correspondence: Monroe Co Zoning Meeting October 20, 2025 for TriState Landworks – the Town of Sparta Board plans to attend

During Open Session:

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: no issues

Motion made by Clarence and seconded by Jeff to adjourn at 7:40 pm. Motion passed.

Notes taken by deputy Town Clerk Sue Justin

**TOWN OF SPARTA
TOWN BOARD MEETING**

October 14, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Supervisor Jeff Garves at 6:00 pm, October 14, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer, Clerk, Lisa Brey. Chairman Clarence Justin was absent. 7 town residents attended.

Minutes of the September 9, 2025 regular monthly board meeting were read. Motion to approve by Steve and second by Jeff. Motion passed.

A Sparta School Board member was present and talked about upcoming meetings.

On Tuesday October 21, 2025 at 5:00 pm there will be a project presentation, followed by a budget meeting at 6:00 pm at the Meadowview school. Everyone is welcome to attend.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Steve moved to submit payments for bills, seconded by Jeff. Motion passed.

Correspondence: none

During Open Session:

Chairman Report: not present

Patrolmen Report: no issues

Motion made by Jeff and seconded by Steve to adjourn at 6:30 pm. Motion passed.

Town Clerk Lisa Brey

**TOWN OF SPARTA
TOWN BOARD MEETING**

November 11, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:25 pm, November 11, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer, and Clerk, Lisa Brey. 10 town residents attended.

Minutes of the October 14, 2025 regular monthly board meeting were read. Motion to approve by Jeff and second by Steve. Motion passed.

Adoption of the 2026 Budget:

Clarence reviewed the 2026 Budget.

With no further discussion on the budget for 2026, motion was made by Clarence and seconded by Jeff to adopt the 2026 Budget. Motion Carried.

Craig Halvorson requesting approval of a Certified Survey Map for a land division on Idaho Rd:

Craig met with the Planning Commission on 10-21-2025. Craig is proposing to split an existing a 3.0 acre parcel into 2 - 1.5 acre lots on 18757 Idaho Road. There is a septic easement on the new south 1.5 acre parcel. The Planning Commission recommended approval to the Town Board. Clarence made a motion to approve the land division. Seconded by Steve. Motion carried.

Discussed flow of traffic at the recycling center

The Board decided the flow of traffic at the recycling center is going good with no issues. Things will stay as is.

Brush Disposal for 2026 was discussed. The Board decided to keep a “monitored” brush disposal for 2026 twice in the Spring and twice in the Fall. The dates would be the 3rd Saturday in April and May and the 3rd Saturday in August and September. The times will be 8:00 am - 12:00 pm. No brush over 8” in diameter will be accepted, no grass clippings, no root balls. Amy will add this information to the yearly tax letter.

Correspondence: none

During Open Session:

A representative from Badgerland Emergency Medical Services LLC was present and would like the Township to consider contracting with them for ambulance services in 2026. This will be put on the December 9th agenda so the Board can discuss with all residents before a decision is made.

A resident was questioning who does the town driveway permits. He thinks it should be a board member, not a paid resident. He does not agree with a non board member doing it. It was suggested that this would be an item to bring up for vote at the Special Meeting of Electors in April 2026.

Treasurer's report was reviewed and discussed.

Bills were examined.

Bills were reviewed and approved. Clarence moved to submit payments for bills, seconded by Steve. Motion passed.

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: White one ton truck needs tires \$3100 – board approved

Motion made by Clarence and seconded by Steve to adjourn at 8:10 pm. Motion passed.

Lisa Brey Clerk

TOWN OF SPARTA TOWN BOARD MEETING

December 9, 2025

The regular monthly meeting of the Town of Sparta Town Board was called to order by Chairman Clarence Justin at 6:00 pm, December 9, 2025 at the Sparta Town Hall, 5724 Hamlet Avenue, Sparta. Attending were Chairman, Clarence Justin, Supervisor, Jeff Garves, Supervisor, Steve Mason, Treasurer, Amy Kiefer and Clerk, Lisa Brey. 13 town residents attended.

Minutes of the November 11, 2025 regular monthly board meeting were read. Motion to approve by Steve and second by Jeff. Motion passed.

Discuss 2026 ambulance service for the township

Badgerland EMS and Emplify Health by Gunderson ambulance service give presentations.

No discussion by Board after the presentations.

Gene Graffunder requested approval of a Certified Survey Map on Iceman Road

Gene met with the Planning Commission on November 18th. He is requesting approval of a CSM, to subdivide two lots, 6.82 acres each, off a 40 acre parcel, for future development. The Planning Commission recommended approval to the Town Board.

Steve made a motion to approve the land division. Seconded by Jeff. Motion carried.

Scott Olson requested approval of a Certified Survey Map on County Hwy BC

Scott met with the Planning Commission on November 18th. He is requesting approval of a CSM, he is requesting to subdivide one 4.14 acre lot off of a 214 acre parcel on Cty Hwy BC. The Planning Commission recommended approval to the Town Board.

Steve made a motion to approve the land division. Seconded by Jeff. Motion carried.

Election Workers for the term of January 1, 2026 thru December 31, 2027

List of proposed election inspectors/chief inspectors for the term 1-1-26 to 12-31-27 were reviewed.

Motion to approve by Jeff seconded by Steve. List of election workers was approved.

Set Date for employee evaluations:

Employee evaluations were scheduled for Thurs Dec 18, 2025 @9:00 am

Correspondence: Discussed email from Big Hook for garbage/recycling service which said MDS has been sold to GFL from Canada as of Dec 1, 2025. Township has not been notified of any sale. Big Hook offered to provide full service to the township for garbage and recycling. A representative from Harters in LaCrosse was present, he discussed they would be willing to provide service to the township. The Board decided to put an ad in the paper for RFP – Request For Proposal. Bids to be opened at the January meeting.

During Open Session:

Chad Brockman from Icebox Road was present. He received a letter from the town's building inspector that his property has to be cleaned up by a specified date in January. Mr Brockman stated he does not have the funds or the means to get thing cleaned up. He is in the process of trying to call contractors for costs and to see they could work on his property. Mr Brockman is asking for more time to find the finances and contractor to do the job. The Board will review any progress made by Mr Brockman at the January meeting and decide on action at that time.

There are many problems with residents parking or leaving things in the town right of way. Now that it is snowplowing season, it is a hazard for the patrolmen. The chairman and clerk will send out letters.

Treasurer's report was reviewed as offered.

Bills were examined and approved as offered. Steve moved to submit payments for bills, seconded by Jeff. Motion passed. Board told clerk and treasurer to pay the ambulance bill for 2026 as soon as received, by the end of 2025.

Chairman Report: chairman discussed town activity he had been addressing

Patrolmen Report: had a list of right of way problems

Motion made by Clarence and seconded by Steve to adjourn at 8:45 pm. Motion passed. Lisa Brey Clerk